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# CCG VOLUNTEERS NEWSLETTER

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Issue 62

18 March 2020

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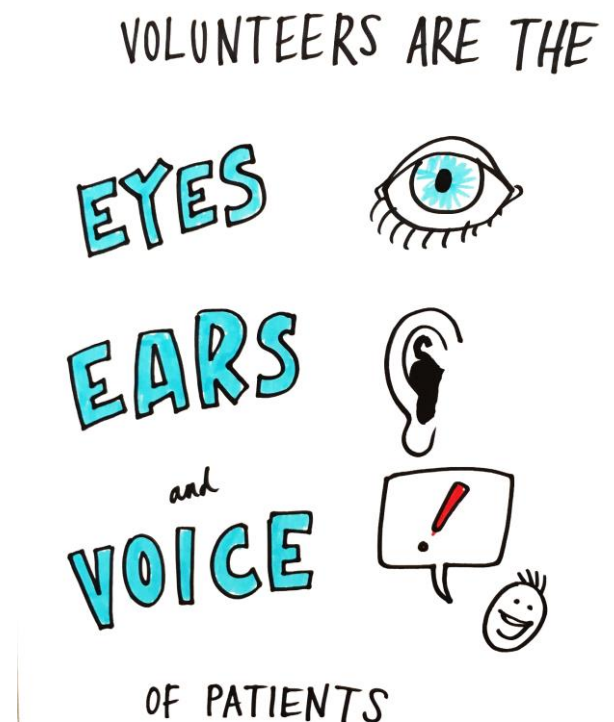
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## CCG Volunteers Newsletter

NHS Leeds CCG

This fortnightly newsletter intends to bring you up to speed with any opportunities and news relevant to your role as a CCG volunteer.

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For any suggestions about how we can improve this newsletter please email Adam on [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) or Huma Malik on [huma.malik@nhs.net](mailto:huma.malik@nhs.net)

## News — **NEW/UPDATE**

This section is about any news relevant to the CCG or CCG volunteers programme.

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### **CCG volunteers newsletter – UPDATE**

The next volunteer newsletter will be sent out **Wednesday 1 April 2020**.

If you have any questions about the frequency of the newsletter please feel free to email [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

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### **Coronavirus (COVID-19) - NEW**

In line with most employers, the CCG has implemented procedures to try to mitigate the impact of the COVID-19 virus, and NHS Leeds CCG CEO, Tim Ryley, issued an email, including the following, to all CCG staff yesterday...

*“The following actions will take effect from **Wednesday 18 March**:*

*Most members of staff with the exception of those listed below should work from home and conduct meetings especially one-to-ones via Skype or similar. If you need to meet other colleagues in partner organisations or the CCG and these can't be accommodated remotely please ensure that you minimise contact as much as possible. Please consider very carefully if they should go ahead.”*

As a result, most of our team are now home working and we have to cancel most of our meetings and appointments for the foreseeable future.

In relation to our CCG Volunteer programme, please note the following information:

- We are still working, and are available as normal via email. If one of our team is off work sick, their out of office reply should direct you as to whom to contact instead.
- For those involved in specific project work e.g. social prescribing, MSK, please get in touch with your main commissioner contact for an update on your own area of work.

- We anticipate that the meeting at the Mercure Parkway Hotel on Wednesday 8 April, which Tim Ryley was due to attend, will probably be cancelled, but we will update you about this when we have definite information.
- We also anticipate that the PAGs which are booked in for the next few months will also be cancelled, but again, we will get back to you to confirm this when we know more. There may be a need to provide assurance digitally, as we have done previously. We will provide an update in the future if this is the case, please keep an eye on these emails.
- The meeting to review progress on the Involving You document on 21 April is cancelled. We will develop a draft of the document and send round for comment via email instead.
- Please contact your mentor if you had a mentoring meet up planned in the near future.

Also, we received the following email from the Director of Adults and Health at the Council.

Depending on your personal situation, you may be interested in finding out more:

*“Dear Colleagues,*

*The council is attempting to coordinate the role of volunteers in supporting our collective efforts to mitigate the impact of COVID-19. I was wondering if you have any NHS specific volunteers and how you would wish to deploy them or bring them under the umbrella of what we are doing with the Third Sector and Voluntary Action Leeds/the Volunteer Centre? We are keen to try to ensure the health and safety of both volunteers and citizens in this process.”*

This link will take you to further information about this on Voluntary Action Leeds’ website:

<https://doinggoodleeds.org.uk/covid-19-care-volunteering.html>

We will continue to send out our fortnightly newsletter in order to keep in touch and keep you updated. In the meantime do let us know if you have any questions.

## Slack – **NEW**

This is just a reminder that CCG Volunteer Slack channel is up and running and we're encouraging all volunteers to start using it. To access it, just follow the below link and enter your email address, you will then be asked to create a password.

With the current situation around Coronavirus, we will be looking at alternative methods to communicate and engage and this might prove invaluable.

<https://ccgvolunteers.slack.com>

Any problems, please contact [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

## Patient Assurance Group (PAG) – **UPDATE**

This section is about any news or updates about PAG. Please note that this section will not include PAG papers as they will be sent separately by the Governance team at the appropriate time.



The next formal PAG is scheduled for **Weds 8 April 2020, 3pm - 5pm**, at **Mercure Parkway Hotel, Otley Rd, Leeds LS16 8AG**.

We have invited Tim Ryley, the CCG Chief Executive to come along to the meeting to bring us up to date with developments since his first meeting with CCG Volunteers a year ago.

Tim is happy, and able, to come along, so we will contact you nearer the time to remind you to think about what you would like to ask him in the session. Everyone who can attend is welcome to attend this session, so please do let me know if you would like to be there.

**As noted above, this meeting may be cancelled due to the COVID-19 outbreak, we will update you in the next newsletter whether this meeting will be taking place or not.**

If you have any suggestions for topics or items to discuss, please email [caroline.mackay2@nhs.net](mailto:caroline.mackay2@nhs.net)

## Opportunities – **UPDATE**

This section is for the current opportunities we have for volunteers to get involved in projects. If you are interested in any of the opportunities or would like more information, please contact the relevant person in the engagement team.



### **UPDATE**

We do not have any new project opportunities at the moment, and we anticipate that there may be a pause on up and coming activities.

In relation to opportunities listed in the last newsletter, we didn't receive any interest for the **constipation work** or the **homeless occupational therapy work** (this one may well come up again in a different form later in the year).

We did receive a couple of expressions of interest in the evaluation service work, and Tricia's name has been put forward for this.

## Current Engagements– **ACTION**

If you are aware of other engagements that we have not listed, please get in touch with Adam and let us know and we will happily share in the next newsletter.

Any updates regarding our engagement projects can be found on our website on our engagements and consultations page: <https://www.leedsccg.nhs.uk/get-involved/have-your-say/engagements-consultations/>

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### **Developing cardiac and pulmonary rehabilitation programmes in Leeds**

Engagement Dates: **2 March 2020 – 27 March 2020**

Our engagement around developing cardiac and pulmonary rehabilitation programmes in Leeds has just over a week to run.

The aim of this engagement is to gather feedback to help shape the future developments of the programmes. We are doing this because of local and national strategies.

You can read all about the engagement here <https://www.leedsccg.nhs.uk/get-involved/your-views/developing-cardiac-and-pulmonary-rehabilitation/> as well as completing and sharing the surveys within your own communities

**ACTION** – Both of these surveys are open to the general public to complete too, so if you haven't filled in the two surveys yet, can we ask that you do. Also, similar to maternity, if you have any networks or social media you can share this opportunity on that would be greatly appreciated. Please let Adam know on [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

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### **Maternity and Neonatal Services in Leeds: Tell us what you think**

Consultation Dates: **13 January 2020 – 5 April 2020**

There are just over 2 weeks to go till our consultation in Leeds around maternity and neonatal services closes. The consultation aims to do a number of things:

- To inform people about our plans to build two new hospitals at the LGI (Hospitals for the Future - <https://www.leedsth.nhs.uk/about-us/building-the-leeds-way/>)

- To share our plan to centralise maternity and neonatal services at LGI
- To inform people about our plans to develop a new, larger midwifery-led unit at LGI
- To ask people's views about where we provide hospital antenatal services in the future.

You can read all about the consultation on our website here:

<https://www.leedsccg.nhs.uk/maternityleeds/>

We have completed all 4 of the planned drop-in events and, although we didn't get as many people attending as we would have liked, we collected valuable feedback from the visitors and staff who did come along.

**ACTION** – We are hoping to do one last push with this consultation, to bring in as many responses as we can in this last couple of weeks, so if you are able to do any of the actions below, that would be much appreciated. Please also don't forget to let us know if you do. We know that many of our volunteers have already undertaken a range of activities to support this engagement, and we want to say THANK YOU for all you have done so far.

- Complete the survey as a member of the public
- Promote with local networks and contacts
- Encourage family and friends to fill in the survey
- Promote consultation at place of work
- Promote consultation with Patient Participation Groups (PPGs)
- Promote consultation on personal social media accounts
- Anything else you might do to support the consultation that isn't any of the above

It's really important that our volunteers support our engagements and consultations as it also gives a good view on what we're working on. We've asked everyone within our own team to do the same.



## Training and learning - **UPDATE**

This section is about any upcoming training available.

### Training Sessions in 2020 - **UPDATE**

Please note that due to the COVID-19 outbreak we have cancelled all the training sessions in March, April and May. At present the sessions in the second half of the year are scheduled to go ahead at this time.

Training is free and as volunteers you will get expenses covered. To book, please contact [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

Training	Date and Time	Location
<b>Co-Production –</b> This session will define co-producing and explore its potential in health and social care commissioning. We will look at examples in practice and explore in detail the elements of co-design, co-decision making, co-delivery and co-evaluation.	<b>24 March 2020</b> 1:30pm – 5:00pm <b>CANCELLED</b>	HEART Centre, Headingley, LS6 3HN
	<b>21 October 2020</b> 9:30am – 1:00pm	Stringer House, LS10 2QW
<b>Patient Participation Groups (PPGs) –</b> This session will explore the role of patient participation groups. Participants will look at the changing role of GP practices and examine the challenges they face and the opportunities they present. They will explore how members can work with staff to develop services and examine good practice from other areas of the country.	<b>14 April 2020</b> 1:30pm – 5:00pm <b>CANCELLED</b>	Stringer House, LS10 2QW
	<b>10 November 2020</b> 9:30am – 1:00pm	Pudsey Civic Hall, LS28 5TA
<b>Knowing Your Community –</b> This session will look at the importance of equality and diversity in health and social care. We will look at national	<b>26 May 2020</b> 1:30pm – 5:00pm <b>CANCELLED</b>	Pudsey Civic Hall, LS28 5TA

<p>and local guidance which drives this work and analyse best practice. We will also look at how public champions can support the CCG to engage with seldom heard groups.</p>	<p><b>8 September 2020</b> 9:30am – 1:00pm</p>	<p>HEART Centre, Headingley, LS6 3HN</p>
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### **Other Training:**

There are a number of organisations that deliver training across the city. Many of these are available on the Voluntary Action Leeds (VAL) website (link below).

[Find training in the area on the Doing Good Leeds website](#)

If you find a course you think is relevant to your role as a CCG Volunteer, you can speak with your mentor if you would like to book on.

Please note that sessions may be cancelled or postponed due to the COVID-19 outbreak.

## CCG Volunteers Peer Support - **UPDATE**

This section is about opportunities for CCG Volunteers to be involved in peer support. There will be updates around peer support meetings and other opportunities to liaise with fellow volunteers in order to support one another.

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### 2020 - Peer Support Meetings - **UPDATE**

Due to the COVID-19 outbreak we will be monitoring our scheduled peer support sessions. As it stands, only the April session is cancelled.

Please see below dates and times for future peer support meetings for 2020.

- Thursday 16 April 2020, 6pm – 8pm - **CANCELLED**
- Thursday 16 July 2020, 6pm – 8pm
- Thursday 15 October 2020, 6pm – 8pm
- Thursday 17 December 2020, 6pm – 8pm

All meetings will take place in Room 4 at WIRA House.

Please contact [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) to let us know if you are able to attend.

## Resources

This section is about any information that would be relevant to your role, such as information about NHS, commissioning, etc. We will occasionally post recent reports and evaluations here also.

If you are aware of any resources that you would like to share with us or your fellow volunteers please send them to Adam [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

1. **How NHS works** - King's fund video about how NHS works in England –

[www.kingsfund.org.uk/audio-video/how-does-nhs-in-england-work](http://www.kingsfund.org.uk/audio-video/how-does-nhs-in-england-work)

2. **Commissioning for outcomes – measuring what really matters**

[www.health.org.uk/sites/health/files/MeasuringWhatReallyMatters.pdf](http://www.health.org.uk/sites/health/files/MeasuringWhatReallyMatters.pdf)

3. **Five Year Forward View (FYFV)**

<https://www.england.nhs.uk/wp-content/uploads/2014/10/5yfv-web.pdf>

4. **Leeds Health and Care Plan**

[inspiringchangeleeds.org/ambition/lhcp/](http://inspiringchangeleeds.org/ambition/lhcp/)

5. **NHS Long Term Plan**

[www.longtermplan.nhs.uk/](http://www.longtermplan.nhs.uk/)

6. **NHS Leeds CCG - Strategy Presentation slides**

You can find the slides from Tim Ryley's strategy presentation [here](#) .

7. **Involving You report, 2018 – 19**

[www.leedsccg.nhs.uk/content/uploads/2019/05/Involving\\_you\\_2018-19.pdf](http://www.leedsccg.nhs.uk/content/uploads/2019/05/Involving_you_2018-19.pdf)

8. **NHS Leeds CCG annual report 2018-19**

[www.leedsccg.nhs.uk/publications/nhs-leeds-ccg-annual-report-and-accounts-2018-19/](http://www.leedsccg.nhs.uk/publications/nhs-leeds-ccg-annual-report-and-accounts-2018-19/)

9. **CCG Volunteer Induction Day Presentation Slides**

[https://www.leedsccg.nhs.uk/content/uploads/2019/10/Induct\\_pres\\_2019\\_10\\_03.pdf](https://www.leedsccg.nhs.uk/content/uploads/2019/10/Induct_pres_2019_10_03.pdf)