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# CCG VOLUNTEERS NEWSLETTER

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Issue 60

19 Feb 2020

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## CCG Volunteers Newsletter

NHS Leeds CCG

This fortnightly newsletter intends to bring you up to speed with any opportunities and news relevant to your role as a CCG volunteer.

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VOLUNTEERS ARE THE  
**EYES**   
**EARS**   
and  
**VOICE**   
OF PATIENTS

For any suggestions about how we can improve this newsletter please email Adam on [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) or Huma Malik on [huma.malik@nhs.net](mailto:huma.malik@nhs.net)

## News – **UPDATE**

This section is about any news relevant to the CCG or CCG volunteers programme.

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### **CCG volunteers newsletter – UPDATE**

The next volunteer newsletter will be sent out **Wednesday 4 March 2020**.

If you have any questions about the frequency of the newsletter please feel free to email [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) or [huma.malik3@nhs.net](mailto:huma.malik3@nhs.net)

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## Patient Assurance Group (PAG) –

### UPDATE / ACTION

This section is about any news or updates about PAG. Please note that this section will not include PAG papers as they will be sent separately by the Governance team at the appropriate time.

The next formal PAG is scheduled for **Weds 8 April 2020, 3pm - 5pm, at Mercure Parkway Hotel, Otley Rd, Leeds LS16 8AG.**

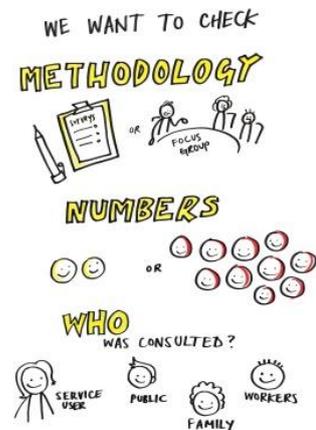
#### March's PAG, Cancelled

As there is no formal engagement plans to assure on, the March PAG meeting has been cancelled.

However, as previously agreed, we will be keeping the space to host a **CCG Volunteer Catch-Up meeting** (placeholder name for now), these meetings are open to anyone who is free to attend and we will be sending out an agenda/plan for the meeting in a few weeks.

The meeting will be at WIRA House on **Wednesday 4 March** between **10am – 12pm.**

If you have any suggestions for topics or items to discuss, please email [caroline.mackay2@nhs.net](mailto:caroline.mackay2@nhs.net)



## Attending PAG – ACTION/UPDATE

**ACTION** – In your emails recently, you should have received a Doodle Poll from Caroline asking for availability for future PAG meetings (listed below). If you haven't done so already (and thank you to those who have) can we ask that you all complete the poll completely by close of play **Tuesday 3 March 2020**.

We are still missing about six people who haven't filled in the Doodle Poll can we ask those people to do this as a matter of urgency. If you haven't got the link anymore please contact Caroline.

If you have any issues with the Doodle poll, please email [caroline.mackay2@nhs.net](mailto:caroline.mackay2@nhs.net)

Date	Time	Venue	Volunteers available
<b>8 April 2020</b>	3pm – 5pm	Mercure Parkway	
<b>7 May 2020</b>	10am – 12pm	WIRA House	
<b>4 June 2020</b>	2pm – 4pm	WIRA House	
<b>1 July 2020</b>	6pm – 8pm	WIRA House	
<b>6 August 2020</b>	10am – 12pm	WIRA House	
<b>2 September 2020</b>	6pm – 8pm	WIRA House	
<b>8 October 2020</b>	10am – 12pm	WIRA House	
<b>4 November 2020</b>	2pm – 4pm	WIRA House	
<b>3 December 2020</b>	10am – 12pm	WIRA House	
<b>6 January 2021</b>	2pm – 4pm	WIRA House	
<b>4 February 2021</b>	10am – 12pm	WIRA House	
<b>3 March 2021</b>	6pm – 8pm	WIRA House	

## Opportunities – **UPDATE**

This section is for the current opportunities we have for volunteers to get involved in projects. If you are interested in any of the opportunities or would like more information, please contact the relevant person in the engagement team.



### **UPDATE** | **Mental Health Non-Statutory Provider Service Review**

Thank you to the volunteers who put their names forward to be involved in this project. We have selected two volunteers and will be in touch with them shortly to arrange a briefing meeting.

## Current engagements – **ACTION**

If you are aware of other engagements that we have not listed, please get in touch with Adam or Huma and let us know and we will happily share in the next newsletter.

Any updates regarding our engagement projects can be found on our website on our consultations page: [www.leedsccg.nhs.uk/get-involved/consultations/](http://www.leedsccg.nhs.uk/get-involved/consultations/)

### Maternity and Neonatal Services in Leeds: Tell us what you think

Consultation Dates: **13 January 2020 – 5 April 2020**

We have started our consultation in Leeds around maternity and neonatal services. The consultation aims to do a number of things:

- To inform people about our plans to build two new hospitals at the LGI (Hospitals for the Future - <https://www.leedsth.nhs.uk/about-us/building-the-leeds-way/>)
- To share our plan to centralise maternity and neonatal services at LGI
- To inform people about our plans to develop a new, larger midwifery-led unit at LGI
- To ask people's views about where we provide hospital antenatal services in the future.

You can read all about the consultation on our website here:

<https://www.leedsccg.nhs.uk/maternityleeds/>

We are about to start running our drop-in sessions to support the consultation and any help you can do to promote the drop-ins would be greatly appreciated. You are also welcome to attend any of the drop-in sessions as a volunteer to support the consultation. Please contact [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) if you will be able to attend any of the following:

Date	Venue	Time
Wednesday 19 February 2020	Old Fire Station. Gipton Approach, Leeds, LS9 6NL	1pm -5pm
Tuesday 3 March 2020	Pudsey Civic Hall, Dawsons Corner, Pudsey, Leeds, LS28 5TA	9am – 1pm
Wednesday 11 March 2020 <i>Romanian, Arabic, Tigrinian and BSL translators at this event</i>	Carriageworks Auditorium, 3 Millenium Square, Leeds, LS2 3AD	4pm – 8pm

**ACTION** - The ongoing assurance for this engagement will be provided by the Leeds Maternity Voices Partnership (<https://www.mvpleeds.com/>); however there are some

other things that **you can do as a CCG volunteer** to support this consultation. **Please let me know which of the following you have done so far and if there is anything you cannot do – we need to know both so we're sure everyone's considered each action:**

- Complete the survey as a member of the public
- Promote with local networks and contacts
- Encourage family and friends to fill in the survey
- Promote consultation at place of work
- Visit your local GP practice and check if visible (either in surveys/posters/postcards), if you're able, taking a photo of the document and where it is would be great!
- Promote consultation with Patient Participation Groups (PPGs)
- Promote consultation on personal social media accounts
- Anything else you might do to support the consultation that isn't any of the above

Please inform Adam directly on [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

It's really important that our volunteers support our engagements and consultations as it also gives a good view on what we're working on. We've asked everyone within our own team to do the same.

As with the Urgent Treatment Centre engagement, if you require printed copies of any of the resources (all available to view on our website) please get in touch via Adam.

**Many thanks for your support.**

## Training and learning - **NEW**

This section is about any upcoming training available.

### Training Sessions in 2020 - **NEW**

We are happy to confirm that we will be running several training sessions through 2020. Training is free and as volunteers you will get expenses covered. To book, please contact [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

Training	Date and Time	Location
<b>Co-Production –</b> This session will define co-producing and explore its potential in health and social care commissioning. We will look at examples in practice and explore in detail the elements of co-design, co-decision making, co-delivery and co-evaluation.	<b>24 March 2020</b> 1:30pm – 5:00pm	HEART Centre, Headingley, LS6 3HN
	<b>21 October 2020</b> 9:30am – 1:00pm	Stringer House, LS10 2QW
<b>Patient Participation Groups (PPGs) –</b> This session will explore the role of patient participation groups. Participants will look at the changing role of GP practices and examine the challenges they face and the opportunities they present. They will explore how members can work with staff to develop services and examine good practice from other areas of the country.	<b>14 April 2020</b> 1:30pm – 5:00pm	Stringer House, LS10 2QW
	<b>10 November 2020</b> 9:30am – 1:00pm	Pudsey Civic Hall, LS28 5TA
<b>Knowing Your Community –</b> This session will look at the importance of equality and diversity in health and social care. We will look at national and local guidance which drives this work and analyse best practice. We will also look at how public champions can support the CCG to engage with seldom heard groups.	<b>26 May 2020</b> 1:30pm – 5:00pm	Pudsey Civic Hall, LS28 5TA
	<b>8 September 2020</b> 9:30am – 1:00pm	HEART Centre, Headingley, LS6 3HN

## **Other training sessions**

There are a number of organisations that deliver training across the city. Many of these are available on the Voluntary Action Leeds (VAL) website (link below).

[Find training in the area on the Doing Good Leeds website](#)

If you find a course you think is relevant to your role as a CCG Volunteer, you can speak with your mentor if you would like to book on.

## CCG Volunteers Peer Support - **NEW**

This section is about opportunities for CCG Volunteers to be involved in peer support. There will be updates around peer support meetings and other opportunities to liaise with fellow volunteers in order to support one another.

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### **2020 - Peer Support Meetings - NEW**

Many thanks to those who turned up to our first peer support session of 2020 at the end of January. We all think it went really well and had a great turnout.

In the meantime, please see below dates and times for future peer support meetings for 2020.

- Thursday 16 April 2020, 6pm – 8pm
- Thursday 16 July 2020, 6pm – 8pm
- Thursday 15 October 2020, 6pm – 8pm
- Thursday 17 December 2020, 6pm – 8pm

All meetings will take place in Room 4 at WIRA House.

Please contact [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) to let us know if you are able to attend.

## Resources

This section is about any information that would be relevant to your role, such as information about NHS, commissioning, etc. We will occasionally post recent reports and evaluations here also.

If you are aware of any resources that you would like to share with us or your fellow volunteers please send them to Adam [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net)

1. **How NHS works** - King's fund video about how NHS works in England –

[www.kingsfund.org.uk/audio-video/how-does-nhs-in-england-work](http://www.kingsfund.org.uk/audio-video/how-does-nhs-in-england-work)

2. **Commissioning for outcomes – measuring what really matters**

[www.health.org.uk/sites/health/files/MeasuringWhatReallyMatters.pdf](http://www.health.org.uk/sites/health/files/MeasuringWhatReallyMatters.pdf)

3. **Five Year Forward View (FYFV)**

<https://www.england.nhs.uk/wp-content/uploads/2014/10/5yfv-web.pdf>

4. **Leeds Health and Care Plan**

[inspiringchangeleeds.org/ambition/lhcp/](http://inspiringchangeleeds.org/ambition/lhcp/)

5. **NHS Long Term Plan**

[www.longtermplan.nhs.uk/](http://www.longtermplan.nhs.uk/)

6. **NHS Leeds CCG - Strategy Presentation slides**

You can find the slides from Tim Ryley's strategy presentation [here](#) .

7. **Involving You report, 2018 – 19**

[www.leedsccg.nhs.uk/content/uploads/2019/05/Involving\\_you\\_2018-19.pdf](http://www.leedsccg.nhs.uk/content/uploads/2019/05/Involving_you_2018-19.pdf)

8. **NHS Leeds CCG annual report 2018-19**

[www.leedsccg.nhs.uk/publications/nhs-leeds-ccg-annual-report-and-accounts-2018-19/](http://www.leedsccg.nhs.uk/publications/nhs-leeds-ccg-annual-report-and-accounts-2018-19/)

9. **CCG Volunteer Induction Day Presentation Slides**

[https://www.leedsccg.nhs.uk/content/uploads/2019/10/Induct\\_pres\\_2019\\_10\\_03.pdf](https://www.leedsccg.nhs.uk/content/uploads/2019/10/Induct_pres_2019_10_03.pdf)