
CCG VOLUNTEERS NEWSLETTER

Issue 59

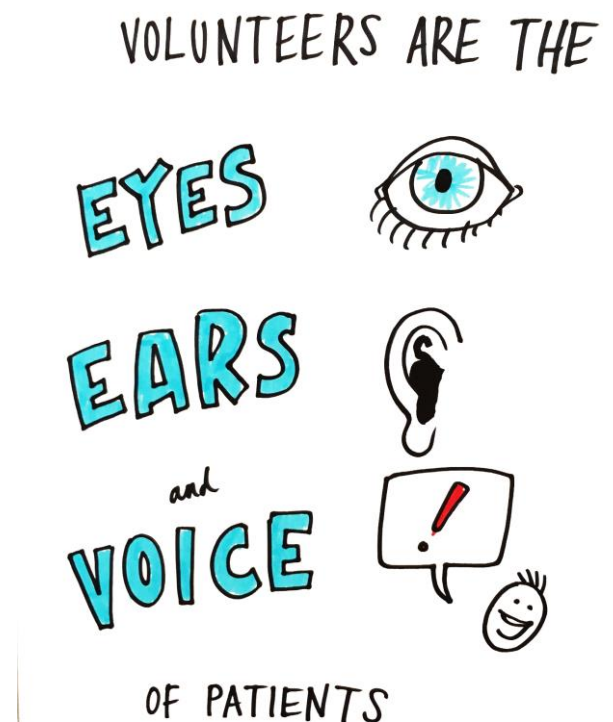
6 Feb 2020

CCG Volunteers Newsletter

NHS Leeds CCG

This fortnightly newsletter intends to bring you up to speed with any opportunities and news relevant to your role as a CCG volunteer.

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For any suggestions about how we can improve this newsletter please email Adam on adam.stewart1@nhs.net or Huma Malik on huma.malik@nhs.net

News – **NEW/UPDATE**

This section is about any news relevant to the CCG or CCG volunteers programme.

CCG volunteers newsletter – **UPDATE**

The next volunteer newsletter will be sent out **Wednesday 19 February 2020**.

If you have any questions about the frequency of the newsletter please feel free to email adam.stewart1@nhs.net or huma.malik3@nhs.net

Staffing update - **NEW**

We just wanted to give you a quick update about staffing within our team.

As of yesterday, Chris is taking some time off from work and therefore will not be able to respond to any emails or correspondence/questions you may have. In the meantime, we're asking for you to be in touch with the other members of the engagement team (details below).

If you have any outstanding questions/queries please contact Caroline Mackay in the first instance to see if she is able to follow up.

Engagement team contacts:

- Caroline Mackay – caroline.mackay2@nhs.net
- Helen Butters – hbutters@nhs.net
- Adam Stewart – adam.stewart1@nhs.net
- Huma Malik – huma.malik3@nhs.net

Slack – **NEW**

You will have received an invite to join 'Slack' last month. This is a free online tool that works like Whatsapp or Facebook messenger and is a private space where we at the CCG and your fellow volunteers can communicate and work on things together, rather than waiting on the next meeting.

We will be using Slack more going forward so please do login and give it a go. If you need further help or inviting again please contact adam.stewart1@nhs.net

Patient Assurance Group (PAG) – **NEW/ACTION**

This section is about any news or updates about PAG.
Please note that this section will not include PAG papers as they will be sent separately by the Governance team at the appropriate time.

The next formal PAG is scheduled for **Weds 8 April 2020, 3pm - 5pm**, at **Mercure Parkway Hotel, Otley Rd, Leeds LS16 8AG**.

March's PAG, Cancelled - **NEW**

As there is no formal engagement plans to assure on, the March PAG meeting has been cancelled.

However, as previously agreed, we will be keeping the space to host a **CCG Volunteer Catch-Up meeting** (placeholder name for now), these meetings are open to anyone who is free to attend and we will be sending out an agenda/plan for the meeting in a few weeks.

The meeting will be at WIRA House on **Wednesday 4 March** between **10am – 12pm**.

If you have any suggestions for topics or items to discuss, please email caroline.mackay2@nhs.net



Attending PAG - ACTION

ACTION – In your emails recently, you should have received a Doodle Poll from Caroline asking for availability for future PAG meetings (listed below). If you haven't done so already (and thank you to those who have) can we ask that you all complete the poll completely by close of play **Tuesday 18 February 2020**.

If you have any issues with the Doodle poll, please email caroline.mackay2@nhs.net

Date	Time	Venue	Volunteers available
8 April 2020	3pm – 5pm	Mercure Parkway	
7 May 2020	10am – 12pm	WIRA House	
4 June 2020	2pm – 4pm	WIRA House	
1 July 2020	6pm – 8pm	WIRA House	
6 August 2020	10am – 12pm	WIRA House	
2 September 2020	6pm – 8pm	WIRA House	
8 October 2020	10am – 12pm	WIRA House	
4 November 2020	2pm – 4pm	WIRA House	
3 December 2020	10am – 12pm	WIRA House	
6 January 2021	2pm – 4pm	WIRA House	
4 February 2021	10am – 12pm	WIRA House	
3 March 2021	6pm – 8pm	WIRA House	

Opportunities – **NEW/ACTION**

This section is for the current opportunities we have for volunteers to get involved in projects. If you are interested in any of the opportunities or would like more information, please contact the relevant person in the engagement team.



Title	Mental Health Non-Statutory Provider Service Review
Project Summary	<p>As part of developing the Leeds Mental Health Strategy, the CCG alongside Leeds City Council are planning to review the contracts of non-statutory providers of mental health services. These are services largely provided by third sector, voluntary and community based organisations.</p> <p>These organisations cover a number of different themes of service delivery, including crisis support, supported accommodation; complex needs support as well as information giving and involvement mechanisms/services.</p> <p>The aim is to develop a new contract and model for delivering these services in a more integrated and effective way that better aligns with the 'statutory' services in Leeds (NHS services, such as Leeds and York Partnership Foundation Trust).</p> <p>We're currently in the very early stages of planning and are keen to recruit two volunteers who can help support this work. We are currently planning and reviewing existing evidence to help identify gaps before we conduct some 'pre-engagement work' to strengthen the evidence and plug any gaps there may be.</p> <p>We are asking for volunteers to get involved to help us:</p> <ul style="list-style-type: none"> • prepare and plan for the engagement • attend and present at a future PAG meeting • develop and support the engagement (including the planning, delivery and evaluation) • be involved in designing the new service specification, using the evidence collected from the engagement • involved in the procurement process to select new providers for the new model (full training is provided) • provide ongoing assurance from a patient perspective <p>You will be fully supported and briefed throughout your involvement by the team involved and with your allocated CCG Volunteer mentor.</p>

How long the project runs for	The procurement and implementation of the new contracts is estimated to finish in 2022, and then there will be the ongoing evaluation and delivery of the project.
Frequency of meetings	Weekly – Monthly (depends on need), volunteer wouldn't be expected to be at every meeting
The location and time of day of meetings	Meetings vary in location and times but between Merrion House in the city centre and WIRA House at present.
Number of Volunteers needed	Two
Engagement Team contact	Adam Stewart – adam.stewart1@nhs.net if you are interested or have any further questions
Closing date to express interest	Tuesday 18 February 2020

Current engagements – **ACTION**

If you are aware of other engagements that we have not listed, please get in touch with Adam or Huma and let us know and we will happily share in the next newsletter.

Any updates regarding our engagement projects can be found on our website on our consultations page: www.leedsccg.nhs.uk/get-involved/consultations/

Maternity and Neonatal Services in Leeds: Tell us what you think

Consultation Dates: **13 January 2020 – 5 April 2020**

We have started our consultation in Leeds around maternity and neonatal services. The consultation aims to do a number of things:

- To inform people about our plans to build two new hospitals at the LGI (Hospitals for the Future - <https://www.leedsth.nhs.uk/about-us/building-the-leeds-way/>)
- To share our plan to centralise maternity and neonatal services at LGI
- To inform people about our plans to develop a new, larger midwifery-led unit at LGI
- To ask people's views about where we provide hospital antenatal services in the future.

You can read all about the consultation on our website here:

<https://www.leedsccg.nhs.uk/maternityleeds/>

UPDATE: We are about to start running our drop-in sessions to support the consultation and any help you can do to promote the drop-ins would be greatly appreciated. You are also welcome to attend any of the drop-in sessions as a volunteer to support the consultation. Please contact adam.stewart1@nhs.net if you will be able to attend any of the following:

Date	Venue	Time
Tuesday 11 February 2020	Hamara Centre, Tempest Road, Leeds, LS11 6RD	1pm – 5 pm
Wednesday 19 February 2020	Old Fire Station. Gipton Approach, Leeds, LS9 6NL	1pm -5pm
Tuesday 3 March 2020	Pudsey Civic Hall, Dawsons Corner, Pudsey, Leeds, LS28 5TA	9am – 1pm
Wednesday 11 March 2020 <i>Romanian, Arabic, Tigrinian and BSL translators at this event</i>	Carriageworks Auditorium, 3 Millenium Square, Leeds, LS2 3AD	4pm – 8pm

ACTION - The ongoing assurance for this engagement will be provided by the Leeds Maternity Voices Partnership (<https://www.mvpleeds.com/>); however there are some other things that **you can do as a CCG volunteer** to support this consultation. **Please let me know which of the following you have done so far and if there is anything you cannot do – we need to know both so we're sure everyone's considered each action:**

- Complete the survey as a member of the public
- Promote with local networks and contacts
- Encourage family and friends to fill in the survey
- Promote consultation at place of work
- Visit your local GP practice and check if visible (either in surveys/posters/postcards), if you're able, taking a photo of the document and where it is would be great!
- Promote consultation with Patient Participation Groups (PPGs)
- Promote consultation on personal social media accounts
- Anything else you might do to support the consultation that isn't any of the above

Please inform Adam directly on adam.stewart1@nhs.net

It's really important that our volunteers support our engagements and consultations as it also gives a good view on what we're working on. We've asked everyone within our own team to do the same.

As with the Urgent Treatment Centre engagement, if you require printed copies of any of the resources (all available to view on our website) please get in touch via Adam.

Many thanks for your support.

Training and learning - **UPDATE**

This section is about any upcoming training available.

Training Sessions in 2020 - **UPDATE**

We are currently in the process of finalising the dates for the following training sessions in 2020:

- Co-Production
- Patient Participation Groups (PPGs)
- Knowing Your Community

We will send an update, hopefully, in the next newsletter and will be putting together a calendar of engagement once we have finalised a few things this next fortnight.

Other training sessions

There are a number of organisations that deliver training across the city. Many of these are available on the Voluntary Action Leeds (VAL) website (link below).

[Find training in the area on the Doing Good Leeds website](#)

If you find a course you think is relevant to your role as a CCG Volunteer, you can speak with your mentor if you would like to book on.

CCG Volunteers Peer Support - **NEW**

This section is about opportunities for CCG Volunteers to be involved in peer support. There will be updates around peer support meetings and other opportunities to liaise with fellow volunteers in order to support one another.

2020 - Peer Support Meetings - NEW

Many thanks to those who turned up to our first peer support session of 2020 at the end of January. We all think it went really well and had a great turnout.

We'll have the notes, written up and sent out over the next fortnight (thanks Kath for being our diligent scribe).

In the meantime, please see below dates and times for future peer support meetings for 2020.

Please contact adam.stewart1@nhs.net to let us know if you are able to attend.

Resources

This section is about any information that would be relevant to your role, such as information about NHS, commissioning, etc. We will occasionally post recent reports and evaluations here also.

If you are aware of any resources that you would like to share with us or your fellow volunteers please send them to Adam adam.stewart1@nhs.net

1. **How NHS works** - King's fund video about how NHS works in England –

www.kingsfund.org.uk/audio-video/how-does-nhs-in-england-work

2. **Commissioning for outcomes – measuring what really matters**

www.health.org.uk/sites/health/files/MeasuringWhatReallyMatters.pdf

3. **Five Year Forward View (FYFV)**

<https://www.england.nhs.uk/wp-content/uploads/2014/10/5yfv-web.pdf>

4. **Leeds Health and Care Plan**

inspiringchangeleeds.org/ambition/lhcp/

5. **NHS Long Term Plan**

www.longtermplan.nhs.uk/

6. **NHS Leeds CCG - Strategy Presentation slides**

You can find the slides from Tim Ryley's strategy presentation [here](#) .

7. **Involving You report, 2018 – 19**

www.leedsccg.nhs.uk/content/uploads/2019/05/Involving_you_2018-19.pdf

8. **NHS Leeds CCG annual report 2018-19**

www.leedsccg.nhs.uk/publications/nhs-leeds-ccg-annual-report-and-accounts-2018-19/

9. **CCG Volunteer Induction Day Presentation Slides**

https://www.leedsccg.nhs.uk/content/uploads/2019/10/Induct_pres_2019_10_03.pdf