
CCG VOLUNTEERS NEWSLETTER

Issue 12

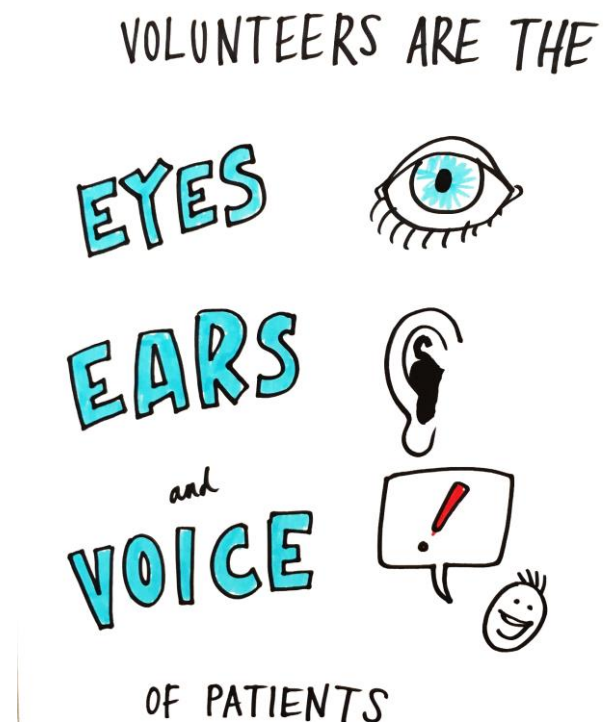
12 December 2018

CCG Volunteers Newsletter

NHS Leeds CCG

This weekly newsletter intends to bring you up to speed with any opportunities and news relevant to your role as a CCG volunteer.

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For any suggestions about how we can improve this newsletter please email Adam on adam.stewart1@nhs.net or Andra on andra.szabo@nhs.net.

News

This section is about any news relevant to the CCG or CCG volunteers programme.

Communications and Engagement Report – September - October

On a bi-monthly basis, we aim to publish a communications and engagement report which details our communication and engagement activities over the course of that two monthly timeframe.

We have recently published our report for the months September and October.

You can view the report here:

<https://www.leedscg.nhs.uk/content/uploads/2018/11/CET-report-September-October-2018.pdf>

NEW – Sorry to see you go...

We're sorry to announce that one of our CCG Volunteers, Anne Suttle-Burton MBe, has decided to retire from her position as a volunteer for personal reasons. Anne has been involved with the work of the CCG for many years, even way back when we were calling our volunteers 'Patient Leaders'! She has provided us with valuable insights, hard work and dedication.

She will continue to work with her PPG at her local practice and we're sure she will continue to thrive and develop the group under her stellar chairmanship. We wish Anne all the best in the future and hope to see her soon.

Patient Assurance Group (PAG)

This section is about any news or updates about PAG.
 Please note that this section will not include PAG papers as they will be sent separately by the Governance team at the appropriate time.



Last PAG meeting: 5th December 2018, 10am-12pm, NHS Leeds CCG, WIRA House, Leeds, LS16 6EB.

Last PAG meeting took place this morning. Minutes will be sent out in the following weeks.

NEW - Next formal PAG meeting – CANCELLED

Although there are no engagement projects coming to the PAG meeting in January (**Wednesday 9th, 6-8pm**), we are still planning to hold a meeting for those who are able to come. Work on the handbook and associated documents will have progressed since then, so we will be keen to hear your thoughts on the most recent version.

Following completion of the last Doodle Poll, the following volunteers have been selected to attend the **February** and **March** PAG meetings:-

February (Wednesday 6th, 6-8pm, WIRA House):

Kath Newton, Dave Kagai, Ricky Killiecharan and Patricia McKinney

March (Wednesday 6th, 10am-12, WIRA House):

Dick Killington, Sue Watson, Kath Newton and John Curtin

In addition, we have initial dates for PAG meetings from April 2019 until March 2020. Timings will be confirmed once we have booked meeting rooms, and a Doodle Poll will be sent out for people to complete their availability.

Wed 3 rd April 2019	Wed 2 nd October 2019
Wed 1 st May 2019	Wed 6 th November 2019
Wed 5 th June 2019	Wed 4 th December 2019
Wed 10 th July 2019	Wed 8 th January 2020
Wed 7 th August 2019	Wed 5 th Feb 2020
Wed 4 th September 2019	Wed 4 th March 2020

Please can you let Caroline know about your availability for all the above on caroline.mackay2@nhs.net or call 0113 843 5470.

Opportunities

Here are the current opportunities we have for volunteers to get involved in projects. If you are interested in any of the opportunities or would like more information, please contact the relevant person in the engagement team.



Title	Urgent Care Engagement
<p>Project Summary</p>	<p>Following on from the pre-engagement work relating to the Shakespeare Walk-in centre, an upcoming engagement is being planned around the proposal to develop five urgent treatment centres across the city.</p> <p>We are looking for a volunteer to support the work on this upcoming engagement and provide a patient perspective and assurance throughout the entire process that we're talking to patients, considering their views and speaking to the right people in the right ways.</p> <p>The engagement is due to take place between January and March 2019 and we're looking for a volunteer who will also be able to support the engagement activities (such as attending focus groups/drops-ins or helping with completing surveys).</p>
<p>How long the project runs for</p>	<p>12 months minimum</p>
<p>Frequency of meetings</p>	<p>Fortnightly/monthly (as needed). We will aim to have our first meeting to brief the volunteer as soon as possible.</p>
<p>Number of volunteers needed</p>	<p>1 (due to Anne retiring this opportunity is open again)</p>
<p>Engagement team contact</p>	<p>Adam Stewart Tel: 0113 8435470 / Email: adam.stewart1@nhs.net</p>
<p>Closing date</p>	<p>Tuesday 18th December 2018</p>

Current engagements

Below are all our current live engagements. Please take the time to complete the survey and share it with friends, relatives, colleagues and other contacts you may have in your community. Any updates regarding our engagement projects can be found on our website on our consultations page: www.leedsccg.nhs.uk/get-involved/consultations/

There are currently no engagements live

Upcoming events

This section is about any upcoming events that might be of interest to you.

Winter Heroes Workshop/Festive Get Together

- **Thursday 20th December 2018**
 - 1:30pm – 3:30pm
 - Old Fire Station, Gipton, LS9 6NL

Our 'Big Thank You'/'Winter Heroes' campaign aims to celebrate the good work that professionals in the NHS are doing over the often difficult and busy winter months. The campaign aims to raise awareness of hard working individuals by getting patients/colleagues to 'say thank you'.

We are hosting a workshop to brief volunteers and PPG members about the campaign and work with them to think about how they can support the campaign.

We are also using this time to thank you for all your hard work over the year and have a mini celebration with some festive treats.

Please contact adam.stewart1@nhs.net or hbutters@nhs.net if you're interested in attending.

The King's Fund - Health and care explained: How the system works and how it is changing

- **Thursday 28 February 2018**
 - 9:45am – 3:45pm (registration from 9 am)
 - Met Hotel
 - There are bursary places available for patients and carers

For more information please visit Kings Fund webpage here:
<https://kingsfundmail.org.uk/21A8-5Y7XU-47U760HZ89/cr.aspx>

Please send an email to events@kingsfund.org.uk to register individually and let your mentor know you are going to attend if you wish to.

Please note, these free places are limited and available on a first-come-first-served basis.

Training

This section is about any training available in the next few weeks. If you need to find out more about the training or to book a place, please call us on 0113 843 5470 or email anna.walters@nhs.net . Please check our website for other training sessions: www.leedsccg.nhs.uk/get-involved/how/ccg-volunteer/training/

Engagement Hub Update – No training between Jan – Jun 2019

As part of our ongoing evaluation of the training programme we have decided to pause our delivery of a scheduled training calendar and review our provision. There are several reasons for this, including; poor attendance and high cancellation rates (we've cancelled more sessions than ran over the last five months) as well as ongoing discussions with our partner organisations about the need to nail down processes and ways of working going forward.

We're going to use the 'fallow' six month period to evaluate the engagement hub work and see what it is going to look like with everything kicking back into gear by July 2019. As discussed in our meeting on **7 November**, we will be looking to put on a specific training session for CCG Volunteers on the 'Being an effective health volunteer' training and 'Knowing your community' training. More details on those dates will be confirmed as soon as possible. We will still be running the patient reader group and the PPG Network Support Groups.

NEW - Other training opportunities – NHS England PPV Partners Training

Dates: 16-17 January 2019 (Manchester), 29-30 January 2019 (London)

What is it? Two days of interactive and fun classroom-based learning with a focus on influencing change, and developing skills and confidence to make the most of the Patient and Public Voice (PPV) partner role.

Who is it for? For PPV partners involved in NHS England or supporting transformation programmes (STP, ICS, etc.) on a regular basis. It is aimed at those working to support major change but who are less experienced in their role. There are also limited places for staff who support PPV roles.

Key topics include: 'Understanding health and social care', 'PPV partner roles and responsibilities', 'partnership and influence' and 'putting it all into practice'.

Travel expenses and overnight accommodation will be provided based on individual need.

Apply using this application:

<https://www.leedsccg.nhs.uk/content/uploads/2018/12/Patient-and-Public-Voice-Partners-Training-Application-Form-October-2018.docx>

Resources

This section is about any information that would be relevant to your role, such as information about NHS, commissioning, etc. We will occasionally post recent reports and evaluations here also.

If you are aware of any resources that you would like to share with us or your fellow volunteers please send them to Adam adam.stewart1@nhs.net or Andra andra.szabo@nhs.net

1. How NHS works?

King's fund video about how NHS works in England - www.kingsfund.org.uk/audio-video/how-does-nhs-in-england-work

2. Commissioning for outcomes – measuring what really matters

<https://www.health.org.uk/sites/health/files/MeasuringWhatReallyMatters.pdf>

3. Five Year Forward View (FYFV) -

<https://www.england.nhs.uk/wp-content/uploads/2014/10/5yfv-web.pdf>

4. Leeds Health and Care Plan -

<http://inspiringchangeleeds.org/ambition/lhcp/>

5. Shakespeare Walk-in Centre Engagement Report - **NEW**

<https://www.leedscg.nhs.uk/content/uploads/2018/10/Shakespeare-Walk-in-Centre-engagement-report-Final-2.pdf>