
CCG VOLUNTEERS NEWSLETTER

Issue 7

7 November 2018

CCG Volunteers Newsletter

NHS Leeds CCG

This weekly newsletter intends to bring you up to speed with any opportunities and news relevant to your role as a CCG volunteer.

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For any suggestions about how we can improve this newsletter please email Adam on adam.stewart1@nhs.net or Andra on andra.szabo@nhs.net.

News

This section is about any news relevant to the CCG or CCG volunteers programme.

Communications and Engagement Report – September - October

On a bi-monthly basis, we aim to publish a communications and engagement report which details our communication and engagement activities over the course of that two monthly timeframe.

We have recently published our report for the months September and October.

You can view the report here:

<https://www.leedscg.nhs.uk/content/uploads/2018/11/CET-report-September-October-2018.pdf>

Patient Assurance Group

This section is about any news or updates about PAG. Please note that this section will not include PAG papers as they will be sent separately by the Governance team at the appropriate time.



Next PAG meeting: 7 November 2018 **has been cancelled** due to no items to provide assurance on.

SAVE THE DATE: We will still be hosting a meeting on **7 November 2018** between 5:30pm – 8pm at WIRA House, Leeds, LS16 6EB. This will be an informal meeting and a great opportunity to talk about the CCG Volunteer programme so far and how we can continue to make it better.

If you haven't already done so, please let your mentor know if you are able to attend.

Previous to the meeting please have a look at our draft [volunteer agreement and handbook](#) and note down any comments you might have. We will use the meeting as an opportunity to shape the document so please bring your notes with you. If you cannot attend the meeting please send your comments to your mentor by the 6th November.

Opportunities

Here are the current opportunities we have for volunteers to get involved in projects. If you are interested in any of the opportunities or would like more information, please contact the relevant person in the engagement team.



Title	Urgent Care Engagement
<p>Project Summary</p>	<p>Following on from the pre-engagement work relating to the Shakespeare Walk-in centre, an upcoming engagement is being planned around the proposal to develop five urgent treatment centres across the city.</p> <p>We are looking for a volunteer to support the work on this upcoming engagement and provide a patient perspective and assurance throughout the entire process that we're talking to patients, considering their views and speaking to the right people in the right ways.</p> <p>The engagement is due to take place between January and March 2019 and we're looking for a volunteer who will also be able to support the engagement activities (such as attending focus groups/drops-ins or helping with completing surveys).</p>
<p>How long the project runs for</p>	<p>12 months</p>
<p>Frequency of meetings</p>	<p>At least once a month, though frequency maybe higher but this will communicated to volunteer. We will aim to have a first contact/briefing meeting by the end of November.</p>
<p>Number of volunteers needed</p>	<p>1</p>
<p>Engagement team contact</p>	<p>Adam Stewart</p> <p>Tel: 0113 8435470 / Email: adam.stewart1@nhs.net</p>
<p>Closing date</p>	<p>Tuesday 20th November 2018</p>

Title	Evaluation summary
Project Summary	We are starting a project to review all our recent engagements and patient experience. All the reoccurring themes from recent engagements and patient experience will be pulled together into one report. We will use this report in the future to help us shape health services and avoid engagement fatigue
How long the project runs for	6 months
Frequency of meetings	Probably monthly First meeting – Thursday 6 December 2018, 2pm – 3pm at WIRA House
Number of volunteers needed	2
Engagement team contact	Chris Bridle Tel: 0113 8435470 / Email: chris.bridle@nhs.net
Closing date	Thursday 8 November 2018

Title	Seriously campaign
Project Summary	For Antibiotics Awareness Week (13 – 19 November) we have a space booked out at St James's University Hospital in Gledhow Wing (canteen area towards the doors for the lifts). Our team will be there to promote our Seriously campaign , which aims to raise awareness about antibiotics resistance. More information about the Seriously campaign can be found here: https://seriouslyresistant.com/
How long the project runs for	2 days (14 th and 15 th Nov) (you don't need to be there the whole day)
Frequency of meetings	Wednesday 14 November - 11am – 3pm Thursday 15 November - 10am – 2pm
Number of volunteers needed	As many as interested
Engagement team contact	Andra Szabo Email: andra.szabo@nhs.net Tel: 0113 8435442
Closing date	Monday 12 th November 2018

Current engagements

Below are all our current live engagements. Please take the time to complete the survey and share it with friends, relatives, colleagues and other contacts you may have in your community. Any updates regarding our engagement projects can be found on our website on our consultations page: www.leedsccg.nhs.uk/get-involved/consultations/

1. Changes to The Light GP Practice

The NHS Leeds Clinical Commissioning Group (CCG) is re-procuring (paying for) The Light GP service. Part of the re-procurement process is to engage (talk to) registered patients at The Light. This engagement will help us to understand people's experience of using The Light and their needs and preferences for future services. This information will help us develop a service that meets the needs of registered patients. To view the survey and access updates click here: <https://www.leedsccg.nhs.uk/get-involved/your-views/primary-care-the-light/>

Please note the closing date for this engagement is **11 November 2018**.

2. Shakespeare Walk-in Centre

NHS Leeds Clinical Commissioning Group (CCG) is currently undertaking a review of urgent care services in the city as part of its proposals around establishing urgent treatment centres in the city. As part of its review, the CCG wants to find out more about the experiences of patients who have used Shakespeare Walk-in Centre in Burmantofts. To do this the CCG is undertaking a six week engagement exercise which will also seek people's views about its proposal to move the walk-in centre up the road to St James's Hospital.

A formal 12 week engagement exercise on the wider urgent treatment centre proposals will take place over winter, more details will be provided once available.

Find out more and share your views, as well as encouraging your friends and family members to give their feedback too: www.leedsccg.nhs.uk/get-involved/your-views/your-views-needed-on-the-shakespeare-walk-in-centre/

Please note the closing date for this engagement is **16 November 2018**.

3. Mental Health – Support Needs of Parents/Carers of Children and Young People Dealing With Mental Health Issues

We would like to get a better understanding of the information and support needs of parents and carers supporting children and young people with mental health issues; find out what parents and carers in general would like should they have concerns about the mental health of their child/young person.

Findings from the survey will be used to help us develop solutions in response to identified needs.

To view the survey and access updates click here: www.leedsccg.nhs.uk/get-involved/your-views/mental-health-support-parents-carers/

Please note the closing date for this engagement is **11 November 2018**.

Upcoming events

This section is about any upcoming events that might be of interest to you.

Equalities Assembly Annual Conference – Leeds City Council

- Monday 26th November 2018
 - 10am-1.30pm (registration from 9.30am)
 - Banqueting Hall at Civic Hall
 - Light lunch provided from 1.30pm

There will be presentations from the Hub Representatives showcasing activities they've done over the last year and their plans for the future.

Elected Members leading on equality related work and Senior Officers will talk about some of the challenges and opportunities faced by the City in these times of continuing budget cuts and increasing need.

The round table discussions will focus on the impact of service changes and the challenges and opportunities this gives organisations and individuals.

There will also be a market place, where you'll be able to meet with some council services and some of the city's community organisations.

To attend, for free, you need to register here:

<https://www.eventbrite.co.uk/e/leeds-equality-assembly-conference-2018-tickets-49984240208> or call 0113 378 5998

Training

This section is about any training available in the next few weeks. If you need to find out more about the training or to book a place, please call us on 0113 843 5470 or email anna.walters@nhs.net . Please check our website for other training sessions: www.leedsccg.nhs.uk/get-involved/how/ccg-volunteer/training/

Date	Training session	Details of training	Time	By who?	Where?
21 st Nov	Patient Participation Groups (PPGs)	This session will explore the role of patient participation groups. Participants will look at the changing role of GP practices and examine the challenges they face and the opportunities they present. They will explore how members can work with staff to develop services and examine good practice from other areas of the country.	1:30pm – 4:30pm	NHS Leeds CCG	Voluntary Action Leeds, LS10 2QW
4 th Dec	Knowing Your Community	This session will look at the importance of equality and diversity in health and social care. We will look at national and local guidance which drives this work and analyse best practice. We will also look at how CCG Volunteers can support the CCG to engage with seldom heard groups.	5:30pm – 8:30pm	NHS Leeds CCG	WIRA House, Leeds, LS16 6EB