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# CCG VOLUNTEERS NEWSLETTER

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Issue 5

24 October 2018

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## CCG Volunteers Newsletter

*NHS Leeds CCG*

This weekly newsletter intends to bring you up to speed with any opportunities and news relevant to your role as a CCG volunteer.

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VOLUNTEERS ARE THE  
**EYES**   
**EARS**   
and  
**VOICE**   
OF PATIENTS

For any suggestions about how we can improve this newsletter please email Adam on [adam.stewart1@nhs.net](mailto:adam.stewart1@nhs.net) or Andra on [andra.szabo@nhs.net](mailto:andra.szabo@nhs.net).

## News

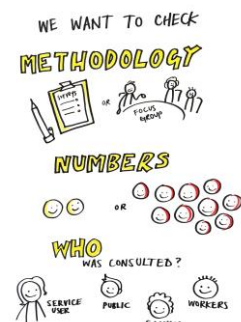
This section is about any news relevant to the CCG or CCG volunteers programme.

No new news to report this week.

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## Patient Assurance Group

This section is about any news or updates about PAG. Please note that this section will not include PAG papers as they will be sent separately by the Governance team at the appropriate time.



**Next PAG meeting:** 7 November 2018 **has been cancelled** due to no items to provide assurance on.

**SAVE THE DATE:** We will still be hosting a meeting on **7 November 2018** between 5:30pm – 8pm at WIRA House, Leeds, LS16 6EB. This will be an informal meeting and a great opportunity to talk about the CCG Volunteer programme so far and how we can continue to make it better.

If you haven't already done so, please let your mentor know if you are able to attend.

Previous to the meeting please have a look at our draft [volunteer agreement and handbook](#) and note down any comments you might have. We will use the meeting as an opportunity to shape the document so please bring your notes with you. If you cannot attend the meeting please send your comments to your mentor by the 6<sup>th</sup> November.

## Opportunities

Here are the current opportunities we have for volunteers to get involved in projects. If you are interested in any of the opportunities or would like more information, please contact the relevant person in the engagement team.



<b>Title</b>	<b>Leeds Safeguarding Adults Board (LSAB) – Comms redesign working group</b>
<b>Project Summary</b>	<p>Everyone has the right to live in safety, free from abuse and neglect. The Leeds Safeguarding Adults Board (LSAB) is made up of a range of organisations including the NHS, Police and Leeds Adults Social Care, working with partner agencies across the city to help and protect adults with care and support needs to be safe from abuse and neglect.</p> <p>Their vision is for Leeds to be a safe place for everyone, and they are looking to create a range of materials to raise public awareness about the different ways that adults can be abused and neglected and how people can get advice if they are concerned about themselves or someone else.</p> <p>This is an opportunity for you to come along and get involved. We are looking at recruiting people to a working group over the next six months that will meet regularly (once a month max.) to take this work forward. If you are interested and want to find out more about this work you are welcome to come along to an open working group on <b>Thursday 25th October 2018</b> at the Old Fire Station, Gipton, Leeds (LS9 6NL) between 10am - 12pm. The six month of work will take place after this date, so anyone who is interested is welcome to come to this first session</p>
<b>How long the project runs for</b>	Approximately six months
<b>Frequency of meetings</b>	Attending a monthly meeting. Meetings usually last for 2 hours.
<b>Number of volunteers needed</b>	As many as interested
<b>Engagement team contact</b>	Adam Stewart Tel: 0113 8435470 / Email: <a href="mailto:adam.stewart1@nhs.net">adam.stewart1@nhs.net</a>
<b>Closing date</b>	Weds 24 Oct 2018

<b>Title</b>	<b>Assisting with a Survey in a GP Practice in Pudsey</b>
<b>Project Summary</b>	We are looking for a volunteer to administer questionnaires at a specific GP clinic in Pudsey: Glenlea. You are not expected to sit with the patient and parent but simply ask if they would be happy completing it once they have been seen in the paediatric out-patient clinic. You would need to briefly explain what the questionnaire is for which we would brief you on. You would not see any data as the questionnaire is on a computer so everything is anonymous. You may be asked to explain some questions if people are struggling
<b>How long the project runs for</b>	6 months
<b>Frequency of meetings</b>	Once a month – the clinic is held on the last Wednesday of the month (there is no clinic in December) .You would need to be free for 2 hours between 9.30 and 12.30 once a month. The next date of the clinic is Wednesday 31 October. We are trialling this for 6 months.
<b>Number of volunteers needed</b>	1
<b>Engagement team contact</b>	Helen Butters Tel: 0113 8435470 / Email: <a href="mailto:hbutters@nhs.net">hbutters@nhs.net</a>
<b>Closing date</b>	n/a

## Current engagements

Below are all our current live engagements. Please take the time to complete the survey and share it with friends, relatives, colleagues and other contacts you may have in your community. Any updates regarding our engagement projects can be found on our website on our consultations page: [www.leedsccg.nhs.uk/get-involved/consultations/](http://www.leedsccg.nhs.uk/get-involved/consultations/)

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### 1. Changes to The Light GP Practice

The NHS Leeds Clinical Commissioning Group (CCG) is re-procuring (paying for) The Light GP service. Part of the re-procurement process is to engage (talk to) registered patients at The Light. This engagement will help us to understand people's experience of using The Light and their needs and preferences for future services. This information will help us develop a service that meets the needs of registered patients. To view the survey and access updates click here: <https://www.leedsccg.nhs.uk/get-involved/your-views/primary-care-the-light/>

Please note the closing date for this engagement is **11 November 2018**.

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### 2. Shakespeare Walk-in Centre

NHS Leeds Clinical Commissioning Group (CCG) is currently undertaking a review of urgent care services in the city as part of its proposals around establishing urgent treatment centres in the city. As part of its review, the CCG wants to find out more about the experiences of patients who have used Shakespeare Walk-in Centre in Burmantofts. To do this the CCG is undertaking a six week engagement exercise which will also seek people's views about its proposal to move the walk-in centre up the road to St James's Hospital.

A formal 12 week engagement exercise on the wider urgent treatment centre proposals will take place over winter, more details will be provided once available.

Find out more and share your views, as well as encouraging your friends and family members to give their feedback too: [www.leedsccg.nhs.uk/get-involved/your-views/your-views-needed-on-the-shakespeare-walk-in-centre/](http://www.leedsccg.nhs.uk/get-involved/your-views/your-views-needed-on-the-shakespeare-walk-in-centre/)

Please note the closing date for this engagement is **16 November 2018**.

### **3. Mental Health – Support Needs of Parents/Carers of Children and Young People Dealing With Mental Health Issues**

We would like to get a better understanding of the information and support needs of parents and carers supporting children and young people with mental health issues; find out what parents and carers in general would like should they have concerns about the mental health of their child/young person.

Findings from the survey will be used to help us develop solutions in response to identified needs.

To view the survey and access updates click here: [www.leedsccg.nhs.uk/get-involved/your-views/mental-health-support-parents-carers/](http://www.leedsccg.nhs.uk/get-involved/your-views/mental-health-support-parents-carers/)

Please note the closing date for this engagement is **11 November 2018**.

## Upcoming events

This section is about any upcoming events that might be of interest to you.

There are currently no upcoming events.

## Training

This section is about any training available in the next few weeks. If you need to find out more about the training or to book a place, please call us on 0113 843 5470 or email [anna.walters@nhs.net](mailto:anna.walters@nhs.net) . Please check our website for other training sessions : [www.leedsccg.nhs.uk/get-involved/how/ccg-volunteer/training/](http://www.leedsccg.nhs.uk/get-involved/how/ccg-volunteer/training/)

Date	Training session	Details of training	Time	By who?	Where?
1 <sup>st</sup> Nov	Co-Production	This session will define co-producing and explore its potential in health and social care commissioning. We will look at examples in practice and explore in detail the elements of co-design, co-decision making, co-delivery and co-evaluation.	9:30am – 12:30pm & 1:30pm – 4:30pm	NHS Leeds CCG	Old Fire Station, LS9 6NL
6 <sup>th</sup> Nov	Unconscious Bias	Unconscious bias refers to the stereotypes and perceptions we all hold about each other. This session will look at our own conscious stereotypes and understand how they might impact us.	10:00am – 12:30pm	LTHT	St James Hospital, LS9 7TF
21 <sup>st</sup> Nov	Patient Participation Groups (PPGs)	This session will explore the role of patient participation groups. Participants will look at the changing role of GP practices and examine the challenges they face and the opportunities they present. They will explore how members can work with staff to develop services and examine good practice from other areas of the country.	1:30pm – 4:30pm	NHS Leeds CCG	Voluntary Action Leeds, LS10 2QW